

Planning and Assessment Calendar

Month	Activity	By Whom
July		
	Fiscal year begins	
	College Student Inventory (CSI) given at Orientations	OSPIRE/First Year Programs
August		
	Academic Assessment Plan due August 15th	Program Coordinators
	Non-Academic Assessment Report for previous year due August 15	Department Heads
	Non-Academic Assessment Plan for current year due August 30	Department Heads
	College Student Inventory (CSI) given at Orientations	OSPIRE/First Year Programs
	Program Assessment Meetings to discuss Spring and Summer data	Departments
September		
	Annual Assessment Plans approved and implemented	OSPIRE
October		
	Annual University Budget approved by Board of Trustees	
November		
	Academic Assessment Day for students: Nov. 15th	
	Student Instructional Report (SIR II) administered	OSPIRE/Faculty
	Educational Testing Service (ETS) Proficiency Profile	OSPIRE
	College Senior Survey for those graduating in December	OSPIRE
December		
	Data Sharing Meetings with Academic Departments	OSPIRE/Units
January		
	Annual Budgeting Process begins	
	College Student Inventory (CSI) given at Orientation	OSPIRE/First Year Programs
	Program Assessment Meetings to discuss Fall data	Departments
February		
March		
	Faculty Survey sent to faculty	OSPIRE
	Proposed Budgets submitted	
April		
	Academic Assessment day for students: April 11	

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	National Survey of Student Engagement (NSSE) administered every other year: 2018 next administration	OSPIRE
	Student Satisfaction Inventory (SSI) administered every other year: opposite year of NSSE: April 11	OSPIRE
	College Senior Survey (CSS) administered to Graduating Seniors : April 11	OSPIRE
	Alumni Survey administered to Graduates : April 11	OSPIRE/Alumni Relations
	Major Field Tests (MFTs) and Area Concentration Achievement Tests (ACAT) administered to Seniors : Week of April 6	OSPIRE/Units
May		
	Data Sharing with Academic Departments	OSPIRE/Units
	Academic Assessment Reports due May 31st	Program Coordinators
	Tentative University Budget approved by Board of Trustees	
June		